



Mandatory Disclosures

Sl. No.	Particulars	Details
1.	Name of the Institution	GUMLA POLYTECHNIC (Estd, by DHTE&SD, Govt. of Jharkhand, Run & Managed by Gumla Educational Foundation under PPP mode)
	Address of the Institution	Chandali, Lohardaga Road, Near Police Line, Gumla, Jharkhand, PIN-835233
	Mobile number of institution	9065526251 / 52 / 53 / 54
	Email id of Institution	gumlapolytechnic@gmail.com
	Website of Institution	www.gumlapolytechnic.ac.in
2.	Name of the Trust/Society/Company	GUMLA EDUCATIONAL FOUNDATION
	Address of the Trust/Society/Company	2 nd Floor, Cybotech Tower, Boring Patliputra Road, Patna-13, Bihar,
	Name of Trustees	1. Mr. Abhijit Kumar Address – 69, Gandhi Path, Nehru Nagar, Boring Road, Patna-13. Bihar. Mobile – 9334306555 Email id – abhijitcybo@gmail.com 2. Mrs. Anita Jha Address – Flat no.-112, 2 nd Floor, Ashiana Greens, Ahinsa Khand-2, Near Shanti Gopal Hospital, Indirapuram, Shipra Sun City, Ghaziabad, Uttar Pradesh, PIN-201014. Email id – gumlapolytechnic@gmail.com
3.	Name and Address of the Principal	Dr. Shiba Narayan Sahu Adress – Q. No. 302, Block 1, Gumla Polytechnic, Chandali, Lohardaga Road, Near Police Line, Gumla, Jharkhand, PIN-835233. Mobile – 9065526252 Email id – gumlapolytechnic@gmail.com
4.	Name of the affiliating University	Jharkhand University of Technology (JUT), Ranchi, Jharkhand
5.	Governance	
	Members of the Board and their brief background	1. Mr. Abhijit Kumar, Director (Educationist, Supports Innovation, And Founder Director of Cybobhubaneswar Educational Foundation and Gumla Educational Foundation- Which Runs and Operates Pakur Polytechnic and Gumla Polytechnic in PPP Mode with Govt. of Jharkhand respectively.)

		<p>2. Mrs. Anita Jha, Director (Educationist, Believes in serving society, After Graduation from SSLNT, Dhanbad, she runs Aatman Academy and Learning And she is founder Director of Gumla Educational Foundation- Which runs Gumla Polytechnic.)</p> <p>3. Mrs. Arpana Sinha, Member (After completing her Master of Business Administration(MBA) and PG Diploma in Fashion and Apparel designing, she started working for destitute. She believes in “Work is Worship”-she wish that all Indians should have some life skill and Polytechnic Colleges have big role to play in making India Strong.)</p> <p>4. Mrs. Neelam Singh, Member (She believes in “Learning New Things and take up challenges”, She loves to implement old methodology with new ideas. After Completing her graduation from SSLNT, Dhanbad, She has International Exposure and is contributing as Director in Anwasha Cybotech Research Institute Pvt. Ltd and is also a member of governing body of Gumla Polytechnic.)</p> <p>5. Mrs. Renuka Yashaswee, Member (Motivator, teacher, believes in skills and “Make In India”, Supports a school of special children – “Margdarshan”, has completed BSc.IT, MCA, MBA(HR), M.Tech(IT).She has exposure of attending International Conference on Science and Technology, based on her experience and exposure, she is involved with Examination Deptt. Of Patna Women College And is Governing Body Member of Pakur Polytechnic and Gumla Polytechnic.)</p>
	Members of Academic Advisory Body	<p>1. Prof. J. Jha Ex-Director, BIT - Sindri, Ex-Director BIT – Mesra</p> <p>2. Prof. S. N. Sinha Ex-Director, MNNIT Engineering College, Allahabad Ex-Director, NIT-Jamshedpur</p> <p>3. Shri Ravi Shankar Kumar Advocate (Supreme Court of India)</p>
	Frequency of the Board Meetings and Academic Advisory Body	Thrice a year (March, July & October)

<p>Organizational chart and processes</p>		<pre> graph TD Director --> Principal Principal --> AdminHead[Administrative Head] Principal --> Librarian Principal --> ExamController[Examination Controller] Principal --> HODs[HODs EE, CE, ME, AE & Mining] Principal --> AcademicCo[Academic Co-ordinator] AdminHead --> Accountant[Accountant Cum Cashier] AdminHead --> OperationManager[Operation Manager] AdminHead --> Admission[Admission Incharge] AdminHead --> Hostel[Hostel Superintendent] OperationManager --> TPO OperationManager --> Sports[Sports Coordinator] OperationManager --> Maintenance[Maintenance I/C] ExamController --> ExamCoord[Examination Coordinator] ExamController --> SrLect[Sr. Lecturer/Lecturer] HODs --> LabAss[Lab Assistant] HODs --> WorkshopSup[Workshop Superintendent] WorkshopSup --> WorkshopAss[Workshop Assistant] ExamCoord --> Purchase[Purchase I/C] ExamCoord --> Store[Store I/C] </pre>
<p>Nature and Extent of involvement of Faculty and students in academic affairs/improvements</p>		<p>Principal is the chief executive of the College. He manages college activities through academic Coordinator and different heads of departments, Registrar and Accountant. The academic function is managed through the Heads, Lecturers. The Librarian manages library with the coordination of HODs, staffs and accountant. The purchases of equipments and consumables are done as per budget provisions with the help of store and accounts. At the commencement of every year/semester, an academic planning is done in a staff meeting to decide the course of activities and policies for the term to achieve academic improvements and excellence and ethical standards. A feedback from students about their faculty is taken once every semester and the performance of the staff is assessed accordingly as one of the elements of staff assessment. The Management committee reviews the monthly activities through its meetings and gives directions about the policies and purchases for further actions. The management decides the budget for the ensuing year. Annual general meeting of the society is held once in year where the review of all institutes is taken and the decisions for the next year plans are taken.</p> <p>The improvement of faculty is a continuous activity where the faculty is encouraged to attend various workshops, training programs, seminars, conferences, and in-house meetings. The faculty is encouraged to improve their academic qualifications with sponsorship from college. Staff members are also encouraged for writing technical papers articles in journals. Various personality development programs are arranged in the college by inviting experts. Students are given input to improve learning abilities, memory techniques and enhancement of reading speed. Various experts are invited for workshops on techniques.</p>
<p>Mechanism/Norms and procedure for democratic/good Governance</p>		<p>The college activities are managed through multiple group thinking on day to day issues and policies are decided based on past experience, improvements in view and directives of JUT / AICTE or Management. Staff contributes their views and a conscience decision is taken which is followed as policy by all concerned. Student meetings are conducted with principal to decide the policies and procedures for student's activities, sports, gatherings</p>

		etc. The staff meetings are held once in a month whereas the HODs and Principal meet every week. The library works through the Library Committee of which Principal is Post facto Chairman. One student council member presents each department on this committee.
	Student feedback on Institutional Governance /Faculty Performance	Every semester student feedback on faculty and institution is taken. The feedback is assessed and reviewed by Principal, HOD and concerned staff. Steps are taken to improve the situation. Follow up is done by HODs. This feedback mechanism has helped to improve the image of the college in the eyes of the students and parents.
	Grievance Redressal mechanism for Faculty, staff and students.	The grievances of the students are settled through the concerned head of the department, staff and student along with the parent if needed. The common matters are discussed in the discipline committee meeting and agreeable solutions are decided as policy for the college working and presented to them managing committee for approval. Serious misdeeds are handled as per JUT act and procedure by the management.
	Establishment of Anti Ragging Committee	It is a body at institutional level to establish measures for prohibiting, preventing and banning activities of Ragging Menace within and outside the campus in accordance with AICTE/UGC Regulations, supreme court directives and state act, the committee is responsible for taking action against those found guilty of ragging and or abetting ragging, actively or passively or being part of a conspiracy to promote ragging. Anti Ragging Committee Members 1. Dr. Shiba Narayan Sahu 2. Er. Surendra Prasad 3. Mr. Ajeet Kumar Shukla 4. Mr. Binay Kumar 5. Mr. Bhal Chandra Jha 6. Ms. Priyanka Kumari
	Establishment of Online Grievance Redressal Mechanism	Grievance Redressal System is an online platform to receive and act on complaints reported by students of private or public institutions, enabling prompt actions on any issue raised by them and to avail services more effectively. Grievance Redressal can be handled directly by institutes through their own websites. Also the smart web portal for grievance processing connects students and action-takers directly through online platform. Grievance System helps to pursue quick action for solving the grievance, while maintaining affordability and ease to the users.
	Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	Committee Members for Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the Institute as follows: 1. Dr. Shiba Narayan Sahu, Chair Person 2. Er. Surendra Prasad , Member 3. Mr. Ajeet Kumar Shukla , Member 4. Ms Deepanjali Chatterjee, Member
	Establishment of Internal Complaint Committee (ICC)	The Gumla Polytechnic Gumla (GPG) has constituted an Internal Complaints Committee (ICC) to provide protection against sexual harassment at the workplace. The ICC has been constituted in accordance of the Sexual

		<p>harassment of women at workplace (prevention, prohibition and redressal) Act 2013, which replaces the earlier Committee against sexual harassment (CASH) at PPP.</p> <p>Committee Members for Establishment of Internal Complaint Committee (ICC) as follows:</p> <ol style="list-style-type: none"> 1. Mrs. Renuka Yashaswee, Presiding Officer 2. Dr. Shiba Narayan Sahu, Member 3. Mr. Ajeet Kumar Shukla, Member 4. Ms Deepanjali Chatterjee, Member 5. Ms. Priyanka Kumari, Member
	<p>Establishment of Committee for SC/ST</p>	<p>The scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institute promotes the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficult. The cell regularly have to conduct remedial coaching classes on life skills, personality development, writing assignments and making presentations and also have to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.</p> <p>A Manual has been prepared in order to guide the students to optimally utilize the benefits of the schemes offered by the Government of India.</p> <p>Committee Members for SC/ ST as follows:</p> <ol style="list-style-type: none"> 1. Dr. Shiba Narayan Sahu 2. Mr. Ajeet Kumar Shukla 3. Er. Surendra Prasad
	<p>Internal Quality Assurance Cell</p>	<p>In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, and as well as for ISO certification for performance evaluation, assessment, accreditation and quality up-gradation of Higher Educational Institutions (HEIs), the NAAC proposes that every accredited institution establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. The University Grants Commission (UGC), India has (in the XI Plan) made a policy decision to direct all HEIs to establish IQAC.</p> <p>Since quality enhancement is a continuous process, the IQAC will become a part of the institution and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of institutions. During the post-accreditation period, the IQAC will channelize the efforts and measures of an institution towards academic excellence.</p> <p>The IQAC is the nodal agency entrusted with the responsibility of ensuring total quality management by ushering in innovations leading to achieving excellence and adoption of intervention strategies for monitoring their successful implementation. Ever in quest for excellence, the IQAC functions to assure institutional accountability with probity to all the stakeholders, funding agencies in particular and society as a whole.</p> <p>Committee Members for Internal Quality Assurance Cell as follows:</p> <ol style="list-style-type: none"> 1. Dr. Shiba Narayan Sahu 2. Mr. Ajeet Kumar Shukla 3. Mr. Sunny Kumar Sinha

6.	Programmes																										
	Name of the programmes approved by AICTE	<table border="1"> <thead> <tr> <th data-bbox="537 170 678 197">Sl. No.</th> <th data-bbox="678 170 1057 197">Name of Course</th> <th data-bbox="1057 170 1268 197">Duration</th> <th data-bbox="1268 170 1560 197">Sanctioned Intake</th> </tr> </thead> <tbody> <tr> <td data-bbox="537 197 678 224">1.</td> <td data-bbox="678 197 1057 224">Automobile Engineering</td> <td data-bbox="1057 197 1268 224">3 years</td> <td data-bbox="1268 197 1560 224">60</td> </tr> <tr> <td data-bbox="537 224 678 252">2.</td> <td data-bbox="678 224 1057 252">Civil Engineering</td> <td data-bbox="1057 224 1268 252">3 years</td> <td data-bbox="1268 224 1560 252">60</td> </tr> <tr> <td data-bbox="537 252 678 279">3.</td> <td data-bbox="678 252 1057 279">Electrical Engineering</td> <td data-bbox="1057 252 1268 279">3 years</td> <td data-bbox="1268 252 1560 279">60</td> </tr> <tr> <td data-bbox="537 279 678 306">4.</td> <td data-bbox="678 279 1057 306">Mechanical Engineering</td> <td data-bbox="1057 279 1268 306">3 years</td> <td data-bbox="1268 279 1560 306">60</td> </tr> <tr> <td data-bbox="537 306 678 333">5.</td> <td data-bbox="678 306 1057 333">Mining Engineering</td> <td data-bbox="1057 306 1268 333">3 years</td> <td data-bbox="1268 306 1560 333">60</td> </tr> </tbody> </table>	Sl. No.	Name of Course	Duration	Sanctioned Intake	1.	Automobile Engineering	3 years	60	2.	Civil Engineering	3 years	60	3.	Electrical Engineering	3 years	60	4.	Mechanical Engineering	3 years	60	5.	Mining Engineering	3 years	60	
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	Placement facility	<p>Training and Placement Cell is an integral part of our institution. It is not just enough to educate the students to make them knowledgeable, we believe, it's our responsibility to ensure that they are put on the right path of becoming valuable citizens and diligent engineers/ managers. SSIET is proud to have a vibrant training and placement department which has the privilege of doing this for its students. The cell takes care of honing the minds of our students to face the competitive world with desired skills, courage and confidence.</p> <p>Our pioneering efforts have borne fruits in achieving academic-industrial rapport and we are proud that our students are absorbed by leading and reputed giants in the industrial firmament. The placement cell coordinates quite well with the corporate sector and provides well developed infrastructure to facilitate the campus selection drives.</p>																									
	Placement activities	<ul style="list-style-type: none"> ➤ Nurturing cordial relationship with the Industries, invite them for Campus recruitment drives, organizing technical seminars, workshops and other technical sessions. ➤ Inviting Industry personnel periodically to enrich the knowledge base of students' community with the latest technological innovations and industry practices. ➤ Organizing and coordinating Campus Placement Program, to fulfill the commitment of a job to every aspirant. ➤ Maintaining updated database and job profile, recruitment pattern of the companies and thus helps each student analyze and prepare. ➤ Conducting Vocational Training/Summer Internship with renowned industries and organization. ➤ Periodic in-house and outsourced training sessions for soft skills, aptitude and technical seminars aiming at making the student community employable. ➤ Mock-campus interview drives, online aptitude and technical tests to groom students. ➤ Helping every student in defining his/her career interest through career counseling by guidance lectures of suitable corporate representatives. 																									

	Placement Objective	<ul style="list-style-type: none">➤ To achieve more than 100% in terms of placements.➤ To expose the students to real corporate world by arranging Vocation Practical Training and Projects.➤ To organize seminars/leadership programs/workshops of eminent personalities from the corporate world.
	Campus placement in last three years with minimum salary, maximum salary and average salary	NA